

**MEETING MINUTES  
CAPITAL PLANNING COMMITTEE**

**June 2, 2021  
Zoom Meeting**

**REC'D UXB TOWN CLERK  
2021 AUG 19 AM 9:15**

**COMMITTEE MEMBERS PRESENT:**

Brian MacDonald  
Eli Laverdiere  
Barry Desruisseaux  
Jeanne Daley  
Joe Marchand

**OTHERS IN ATTENDANCE:**

Lisa Bernard  
Lisa Troast

**I. CALL TO ORDER**

Meeting was called to order at 7:03 PM EST by Eli Laverdiere.

**II. OLD BUSINESS**

Barry made a motion to accept the minutes from 04-06-2021. Brian MacDonald seconded the motion. The minutes were accepted by roll call vote. 3-0-1 with Jeanne Daley abstaining.

**III. NEW BUSINESS**

**A. Senior Center Projects:**

1. **FLOORING** – Lisa submitted three quotes to the Committee. Pictures were sent by email from Lisa and Eli showed them to the committee to view the wear and damages to the Senior Center Tile Flooring. The quotes were discussed as to what was expected. Lisa was asked if these companies who submitted bids were giving her everything she asked for. Lisa mentioned that one added cost to move furniture and equipment where another did not. And each company offered different types of flooring along with the fact that not one of them was going to remove old flooring due to asbestos. One of the companies offered to put in a floating floor which was a better choice. Lisa said the hallway to the bathroom is being replaced, flooring in Gail's office and the main hall. The closet flooring will not be replaced. Lisa was asked about her office and they did not submit a quote for her office but the Committee members felt that this should also be included so it will not need to be revisited in the future.

Lisa was asked to request new quotes from Pioneer Carpet Company to include the office and warranty, a new quote from New England Flooring to include the office, there is already a warranty on the quote, and ask both companies about the slip resistance on their products.

2. **CEILING PANELS** – Eli asked if the facilities Department Head was contacted in reference to replacing the ceiling tiles. Barry and Eli asked If the roof was leaking. Lisa said the tiles were difficult to replace because the insulation was on top of the tiles. Eli asked how many tiles needed to be replaced and Lisa Bernard guessed about 30-40 tiles would need to be replaced. Barry said that you buy these by the case and they should be easy to replace and the town should not be paying prevailing wages to replace tiles. Eli said Lisa needs to request from the Town Manager to have the Building Maintenance come in and replace them this is not a capital project.

## **B. Looking Forward**

1. **Balance in Capital Account:** The amount in the budget for Capital at the time of this meeting was \$2.252 million. Barry asked about the roofs for the schools and both were bonded out. For the first year there was just interest paid on the bonds. Lisa said the plan was to roll this into a bigger bond.
2. **DPW** – Barry said that they need to schedule a walk through for DPW.
3. **Breakdown on Capital Projects** –
4. **Ball Fields** – Barry said the steps leading to the ball fields need to be replaced and also people have talked to about other projects that needed to be taken care of. Barry wanted to know if the REC Committee is responsible for requests pertaining to Capital Projects.
5. **Capital Projects and funding** - The committee discussed and funding for future projects. Water and Sewer infrastructure projects and water meters were also discussed. Barry said to understand the cost of the sewer plant the committee needs to do a tour to understand why it is so expensive. Then tour the water set up on Blackstone St and the committee will see and have a better understanding in 3-5 years what the requests will be coming forward.
6. **School** – Committee asked if the school can come back to give updates on roofs and doors.

## **IV. CLOSURE**

Barry made a motion to adjourn the meeting. Brian seconded that motion. Motion passed via roll call vote.

**Meeting adjourned 8:19 PM**

Minutes Respectfully submitted by Jeanne Daley, CPC Chairperson.

Minutes approved by the Capital Planning Committee via roll call vote on August 18, 2021.